



COVID-19 Information for PAMMA Members

As we all attempt to navigate a very challenging business environment, PAMMA wants you to know that we are here for you. Our first and foremost priority is the safety of you, your employees, your families and your customers. To that end, the following are some suggestions that might be helpful.

Plan, Prepare and Respond to Coronavirus

Support Your Employees

Decrease the spread of COVID-19 and lower the impact at the workplace. [This article](#) from the CDC provides important and helpful information.

The PA Chamber of Commerce [offers some suggestions](#) on coping and maintaining mental well-being during this stressful time.

If your employees are employed in Pennsylvania and are unable to work, they may be eligible for **Unemployment Compensation benefits**. Please open the form before you send it to your employees and make sure you understand its contents. You may want to provide guidance, or walk them through the form, as employees complete the application. For instance, the registered name of your company with the state, the address you use for filing with the state, and other information may not be known by your employees. If you use the services of a payroll company or an accountant, they may be able to assist, as well. The link to the information needed can be found [here](#).

Establish a process to communicate information to employees and business partners. Consider utilizing email marketing platforms, like [Mail Chimp](#), [Constant Contact](#), [Emma](#) or others to communicate quickly and easily. Many of these systems have settings to show who has opened your email communication.

Set up a chain of command and chain of contact so that all employees are given the same information. With permission, distribute contact information for and to all employees.

Stay in the Know

The links below will keep you up-to-date on the latest about the Coronavirus. You can also subscribe to email updates from the [CDC](#).

[CDC - Coronavirus Overview](#)

[CDC - Travel Advisories](#)

[World Health Organization - Advice for Coronavirus](#)

[U.S. Department of State - Country Specific Travel Information](#)

For those who are interested in seeking a waiver to do business due to being in a supply chain for essential businesses (i.e. vending machines), you can obtain that form by [clicking here](#).

For those who service ATMs, [click here](#) for news from that trade association.

Financial Help for Small Businesses

The Small Business Administration (SBA) is offering designated states low-interest federal disaster loans for working capital to small businesses suffering substantial economic injury as a result of the Coronavirus (COVID-19). **Small business owners in all U.S. states and territories are currently eligible to apply for a low-interest loan due to COVID-19.**

[SBA Disaster Assistance Resources](#)

[SBA Economic Injury Disaster Loans](#)

[SBA Coronavirus Disaster Loans](#)

[U.S. Small Business Administration Disaster Loan Program](#)